

New Durham Parks and Recreation Commission

Monthly Meeting Minutes

July 22, 2013 6:30PM New Durham School

Call to Order at 6:37PM

Present: Kristyn Bernier, Dorothy Veisel, Sherri Brulotte, Jennifer Nyman, Marcia Berry, Kellie Chase

Also present: citizen David Bickford (videotaping as a citizen)

Public Input: David Bickford passed out a copy of the Town Appointment policy, having taken issue with Bernier referring to it as a vetting policy. Kristyn stated that the BOS refers to it as a vetting policy, and that it is used as a vetting policy. Clarification will be sought, as the term "vetting" is used within the town in conjunction with accepting nominations for volunteers and employees.

Minutes approval. Some minor typos were corrected, however no content was changed. **Kristyn Bernier made the motion to accept the minutes from April 2013 to the present, with Jennifer Nyman seconding the motion. Motion passed unanimously.**

Purchase orders were passed around for signatures. These were inclusive of the total amount the P&RC voted on authorizing Kellie to make the expenditures for the event. Kellie advised that she was within the limits of the vote.

There will be no dodgeball (floor issue at NDS), and no pig scramble.

Kellie will have her staff set up and will need commissioners to assist on Saturday with set up and running event. There are quite a few volunteers from the high school for the event, with all helping set up, run events and clean up.

The commission requested that we make pizza and water available for the event given that Sportos2will be the only food vendor.

Kellie will be setting up the Friday evening events after the town hall closes at 4pm.

Kellie gave a rundown of all going on and what needs were.

Kristyn addressed beach parking issue, smoking on the beach and the raft saga. Staff has been put in the position of dealing with people dropping kids off from boats on the raft, kids pushing each other off the raft and parents yelling at staff. Kristyn advised Kellie that if there was one more raft issue, it will be pulled for the remainder of the summer. The parking issue was an error from the town hall where permission was given for an event after the police chief had denied permission. P&RC is the authorizing party for parking requests, and during the busy season special events are denied due to the parking issues it causes. There was a problem on the weekend of July 4<sup>th</sup>, requiring the police to be called as a result of the parking issues.

With regard to the road race, the set up will begin at 6:30AM, and volunteers were needed to assist with the race. Commissioners will all be present. Kristyn asked David Bickford if he could volunteer some time, and he asked what we needed. Kristyn told him that Kellie could find something for him to do.

Kellie advised that there were some sponsors, however not enough to underwrite the cost of the event. It was discussed that P&RC cannot continue to underwrite the \$10,000.00 event annually, and that we need to come up with some creative fundraising ideas or the event cannot continue.

Kellie advised that there has been permission from two residents to use their property for parking and access to the ball field.

Kristyn advised that she had not heard from Patti Luckern, and she had not received formal notification that Patti had been appointed to Rec. Kristyn will confirm this on Tuesday with town administrator.

Financials were reviewed, and Kellie's line items appear to be in check. She was told that quarterly budget review is due and to have that done by next week for the Budget Committee.

Kellie was excused prior to the discussion of the Creative Kids Club.

Dot sent out a copy of the Policy and Procedure manual for everyone to review before the final draft. Kristyn advised commissioners to review it and get feedback to Dot ASAP as it will be final as of the August meeting.

Dot had a request for a volunteer for the CKC, however this was earmarked for non-public session.

**Kristyn Bernier made a motion to go into non-public session per RSA 91-A:3, II (a) for personnel issues. Motion seconded by Dot Veisel. Roll call taken and motion passed unanimously.**

Personnel issues discussed with Commission voting to seal minutes of non-public session.

**Motion made by Kristyn Bernier and seconded by Jennifer Nyman to seal the minutes of the non-public session per 91-A:3 under the category that the information might adversely affect the reputation of any person other than a member of the commission. Roll call taken and motion passed unanimously.**

**Motion made by Kristyn Bernier and seconded by Sherri Brulotte to come out of non-public session. Motion passed unanimously. Commission re-entered public session at 8:21PM.**

Volunteer for CKC will be asked to assist with Celebrate ND Day event since the assistance is needed.

Next meeting date is 8/21/13 at 6:30PM at NDS.

Respectfully submitted,

Kristyn Bernier, Chair